



MNAPPA
Minnesota Chapter of APPA

Special Discounted Rate of \$300.00!

SUPERVISOR'S TOOLKIT

APRIL 2nd - 4th, 2025

MNAPPA is excited to be able to offer the APPA Supervisor's Toolkit training for a special discounted rate of \$300.00!

Why Supervisor's Toolkit?

Supervisor's Toolkit has been specifically designed to meet the needs of the facilities management professional. It is a structured, open-ended, and pragmatic approach to developing supervisors. It is not so much a teaching program as a development process, designed to help supervisors realize both personal and professional growth.

What will I learn?

Modules:

Module 1:

Supervision, What Is It?

Module 2:

It's More Than "Adminis-trivia"

Module 3:

Communication, Let's Talk!

Module 4:

If It Weren't for the People

Module 5:

Motivation and Performance

Module 6:

Customer Service Triangle

Module 7:

Leadership Tools for Success



SUPERVISOR'S TOOLKIT
NUTS AND BOLTS OF FACILITIES SUPERVISION

LOCATION

University of St. Thomas St. Paul Campus

2115 Summit Avenue, St. Paul, MN 55105

DATES

April 2nd - 4th, 2025

TIMES

8:00am - 4:00pm

Click [HERE](#) to Register

*Coffee, light bites, and lunch will be provided. Be sure to register by **March 27th** to ensure accurate count!*